

MINUTES

Notice is hereby given that the City of Combes Commissioners met in a Public Workshop at 6:00 pm followed by a Regular Meeting at 7:00 pm Monday, April 8, 2024, at **Combes Municipal Complex**, 21626 Hand Road, Combes Texas to consider the following;

Public comments may be e-mailed to jduarte@townofcombes.com by the meeting date at 4:00 pm.

WORKSHOP

1. Review Harlingen Waterworks and City of Combes Water Treatment and Delivery of Water Agreement dated June 1984- Rates and Proposed Increase from City of Harlingen Waterworks.

The City Administrator Ms. Aida Guitierrez informed the city council. On March 11, 2024, a copy of the agreement with the City of Harlingen was made available. (A 2nd copy was made available for the workshop). The agreement for the water will expire in June 2024 and the agreement for the wastewater expired in 2016 and is on a month-to-month basis. Contact was made with Mr. Tim Skoglund the General Manager for Harlingen Water Works. Currently retail customers are rates being approved now. Wholesale Customers, which include the City of Combes, an ordinance will be drafted after June 2024 no later than July 2024 for review of ordinance, rates and decide what is agreeable among the city council. The rates at the moment will not be increased as wholesale customers. Discussion related to past and present rates among city officials.

2. Close Public Workshop

Mayor Silvestre Garcia asked for a motion to close the public workshop at 6:45pm. Commissioner Mary David made a motion to close the public workshop. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

Mayor Silvestre Garcia asked for a motion to Close Public Workshop @ 6:45pm. Commissioner Mary David made a motion to Close Public Workshop. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

MEETING

Regular Meeting began at 7:00 pm

Mayor Silvestre Garcia requested roll call.

1. Roll Call.

By City Secretary Jo Ann Nino

Mayor Silvestre Garcia – Present
Commissioner Olga H Montes- Present
Commissioner Mary David- Present
Commissioner Kenneth P Stolar- Present
Commissioner Ann Forbes- Present
Commissioner Carlos Cordova – Present

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Mayor Silvestre Garcia informed the city council, with all City Commissioners present a forum is established and moved to next agenda item.

2. Invocation & Pledge of Allegiance.

Commissioner Olga H Montes led the invocation.

Commissioner Carlos Cordova led the pledge of allegiance.

3. Public Comments: At this time, any person with business before the Council not scheduled on the agenda may speak, or any person may speak on any item on the agenda for a maximum of three (3) minutes. No formal action can be taken on these items. Action for Approval or Disapproval

Mayor Silvestre Garcia informed the city council at this time, there are 0 (zero) person with business before the council not scheduled on the agenda to speak or on any item on the agenda for a maximum of three (3) minutes and asks to move to the next agenda item.

4. Mayor Silvestre Garcia- Consideration and Possible Action-Department & City Updates March 2024.

- a) Building Permit Department
 - b) Municipal Court
 - c) Waterworks Department
 - d) Police Department
 - e) City of Combes Project Updates-
- Action for Approval or Disapproval of.

The City Administrator Ms. Aida Gutierrez informed the city council that a report for Building Permit, Municipal Court, Water Works, and Police departments were made available on their packets. Ms. Aida Gutierrez asked for any questions/discussions on items a) to d) to move forward to item e).

Commissioner Mary David had a question for the City of Combes Chief Patrick Quill. The question was answered by Chief Patrick Quill.

Mayor Silvestre Garcia asked for any questions/discussions on item a) to d). With no further questions/discussions the City Administrator Ms. Aida Gutierrez gave an update on item e).

Updates made by the City Administrator Ms. Aida Gutierrez. She informed the city council that one of the city projects (ARP) American Rescue Plan Project regarding the drainage and pavement of Nixon Rd as of April 04,2024 was seventy two percent (72%) completed. The scheduled completion date has been moved to May 05,2024 and final by May 21,2024 due to two (2) additional 30" pipes that Cameron County Drainage District #5 paid for installation. Payment was received, and payable to Rhyner Construction. No out-of-pocket funds from the city.

Mayor Silvestre Garcia asked the city administrator Ms. Aida Gutierrez to contact the Funding Agency and inquire for Safety purposes if speed humps can be placed on Nixon Road. Ms. Gutierrez provided quote amounts for two (2) different type of speed humps. Mayor Silvestre Garcia asked Ms. Aida Gutierrez to inquire on the amount requirement of speed humps per mile.

The City Administrator Aida Gutierrez Ms. Aida Gutierrez updated the city council on TXCDBG Street for drainage project on Orange and Lime. Rhyner Construction is to start mobilization in the current week and/or by week ending of April 19th. The Contract to expire July 2024. Update: The Home Grant has approved six (6) homes, the building permits have not been acquired due to the Texas Department of Housing are required to

provide the agreements to homeowners to be signed. Once the signatures are obtained and submitted the permits will be obtained to proceed with construction of the homes.

Update: The GLO – The City was awarded \$2 million. Mayor Silvestre Garcia signed contract for First \$1 million to rehabilitate all the manholes. The Second contract 2019 should be received shortly and will be pending for review before being signed. The \$2 million will be used for rehabilitation of manholes and obtain more capacity at lift stations. It covers engineering services, consulting, and construction.

Update: Paving of Woodrow (Aka- Templeton) – The City Engineer Mr. R.E. Garcia provided a notice to contractor MJA to proceed and work to be completed within (90) ninety days. Mayor Silvestre Garcia would like to inform the public that property owners on that street are interested in selling their property after learning about the street improvements. Cameron County was adamant about streetlights having to be relocated, they will not have to be moved.

Update: Valley Baptist Legacy Foundation – City Administrator Ms. Aida Gutierrez applied for a walking trail grant. She was notified the City of Combes is being considered and full application is required to be submitted by May 01,2024. The grant will be used for a walking trail next to the pond to be used by citizens and/or visitors of Combes. Preliminary Plot and design in process by City Engineer R.E. Garcia.

Update: Every County Drainage District working with providing the two (2) 30' RTC pipes that are equivalent to 4x4 box. The capability of not having to reopen and removing the 4x4 box in the future. The City of Combes has been working well with Tx Dot and Cameron County Drainage District to get projects done.

Mayor Silvestre Garcia asked for a motion to acknowledge the report. Commissioner Olga H Montes made a motion to acknowledge the report. Seconded by Commissioner Ann Forbes (Commissioner Mary David). All in favor. Motion passed due to unanimous vote.

5. Consideration and Possible Action-

- a) Invoices for Approval-General, Waterworks, Special Funds.
 - b) Check Registers & Debit Card Transactions-General Fund, Waterworks, and Police Department Special Funds for March 2024
 - c) Financial Statement Reports-General Fund, Waterworks, and Police Department Special Funds for March 2024.
 - d) Investment Report-Quarter Ending- December 2023 & March 2024
 - e) Rhyner Construction-Pay Application No. 5- \$112,635.29 Nixon Road & Drainage Improvements (ARP Funds)
 - f) SWG Engineering LLC-Invoice#10356, \$9,349.92 and Invoice#10369, \$7,221.42 ARP Nixon Road & Drainage Improvements (ARP Funds)
- Action for Approval or Disapproval of. (Items A-E)

Mayor Silvestre Garcia asked for any questions/discussions on items listed on 5 and asked City Administrator Ms. Aida Gutierrez to address any of the items listed. Ms. Aida Gutierrez address and updated the city council on item d) Investment Report – Ms. Gutierrez is currently working with First Community Bank to transfer all funds gradually until fully transferred.

Mayor Silvestre Garcia questioned the three (3) invoices. The City Administrator Ms. Aida Gutierrez responded to his question.

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Mayor Silvestre Garcia asked for a motion to approve Consideration and Possible Action-

- a) Invoices for Approval-General, Waterworks, Special Funds.
- b) Check Registers & Debit Card Transactions-General Fund, Waterworks, and Police Department Special Funds for March 2024
- c) Financial Statement Reports-General Fund, Waterworks, and Police Department Special Funds for March 2024.
- d) Investment Report-Quarter Ending- December 2023 & March 2024
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Commissioner Olga H Montes made a motion to approve Consideration and Possible Action-

- a) Invoices for Approval-General, Waterworks, Special Funds.
- b) Check Registers & Debit Card Transactions-General Fund, Waterworks, and Police Department Special Funds for March 2024
- c) Financial Statement Reports-General Fund, Waterworks, and Police Department Special Funds for March 2024.
- d) Investment Report-Quarter Ending- December 2023 & March 2024
- e) Rhyner Construction-Pay Application No. 5- \$112,635.29 Nixon Road & Drainage Improvements (ARP Funds)
- f) SWG Engineering LLC-Invoice#10356, \$9,349.92 and Invoice#10369, \$7,221.42 ARP Nixon Road & Drainage Improvements (ARP Funds)

Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

6. Consideration and Possible Action of Preliminary Plat Approval Reserve at Oak Hill Subdivision FM 508.
Action for Approval or Disapproval of. (R.E Garcia & Associates, City Engineer)

The Engineer Mr. R.E. Garcia's memo was provided in packets for the commissioner.

Mr. R.E. Garcia informed the city council the memo was a revised memo. Mr. Garcia has reviewed the revised plans for the Reserve at Oak Hills for compliance with all City of Combes and Subdivision Ordinance requirements. Mr. R.E. Garcia does hereby recommend Preliminary Approval.

Mayor Silvestre Garcia asked for a motion to approve Consideration and Possible Action of Preliminary Plat Approval Reserve at Oak Hill Subdivision FM 508. Commissioner Olga H Montes made a motion to approve Consideration and Possible Action of Preliminary Plat Approval Reserve at Oak Hill Subdivision FM 508. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

7. Consideration and Possible Action to approve the revised Failure to Appear (FTA) Program Contract with Texas Department of Public Safety and City of Combes Municipal Court.
Action for Approval or Disapproval of.

The City Administrator Ms. Aida Gutierrez informed the city council that this was to continue with their services (OMNI), individuals are not able to renew their license until citations are paid.

Mayor Silvestre Garcia asked for a motion to approve the revised Failure to Appear (FTA) Program Contract with the Texas Department of Public Safety and City of Combes Municipal Court.

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Commissioner Olga H Montes made a motion to a to approve the revised Failure to Appear (FTA) Program Contract with Texas Department of Public Safety and City of Combes Municipal Court. Seconded by Commissioner Ann Forbes (Commissioner Mary David). All in favor. Motion passed due to unanimous vote.

8. Consideration and Possible Action to approve Contract for Election Services administered by Cameron County Elections Department for City of Combes May 2024 General Election.

Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked for a motion to approve Consideration and Possible Action to approve Contract for Election Services administered by Cameron County Elections Department for City of Combes May 2024 General Election.

Commissioner Kenneth P Stolar made a motion to approve Consideration and Possible Action to approve Contract for Election Services administered by Cameron County Elections Department for City of Combes May 2024 General Election. Seconded by Commissioner Mary David. All in favor. Motion passed due to unanimous vote.

9. Consideration and Possible Action to Open a Festivity Interest Fund Account for City of Combes with First Community Bank.

Action for Approval or Disapproval of.

The City Administrator Ms. Aida Gutierrez informed the city council that discussion was made with the City Event Coordinator and City Secretary Mrs. Jo Ann Nino to keep all festivity funds, any donations issued to the city on a separate account from the public fund.

Mayor Silvestre Garcia asked for a motion to approve to Open a Festivity Interest Fund Account for City of Combes with First Community Bank. Commissioner Olga H Montes made a motion to approve to Open a Festivity Interest Fund Account for City of Combes with First Community Bank. Seconded by Commissioner Ann Forbes. All in favor. Motion passed due to unanimous vote.

10. Consideration and Possible Action of.

a) 4th of July Bash Event-City of Combes- June 29, 2024. (J.Nino)

b) Quote- Carpenter Decorating \$3,324.00-Snowflake LED Lamps-Templeton St. Christmas Lighting of Street Poles. (J.Nino)

Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked the City Secretary Mrs. Jo Ann Nino to address the board on items b). Mrs. Jo Ann Nino explained that the quote was for six (6) of the twelve (12) lights located downtown on Templeton to replace the existing lights with new LED Snowflakes Lamps. The current budget does not cover all twelve (12) lights. Mayor Silvestre asked the City Administrator Ms. Aida Gutierrez to review for a line item in the budget to amend the budget for the purchase of all lights.

Mayor Silvestre Garcia asked to confirm if item a) was for date to be approved by the board. The City Secretary Mrs. Jo Ann Nino confirmed it was to get the approval for the date.

Mayor Silvestre Garcia asked for a motion to approve Consideration and Possible Action of. a) 4th of July Bash Event-City of Combes- June 29, 2024. (J.Nino) b) Quote- Carpenter Decorating \$3,324.00-Snowflake LED Lamps-Templeton St. Christmas Lighting of Street Poles. (J.Nino)

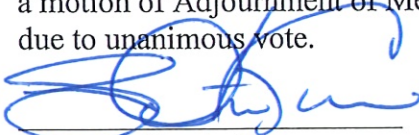
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Commissioner Olga H Montes made a motion to approve Consideration and Possible Action of. a) 4th of July Bash Event-City of Combes- June 29, 2024. (J.Nino) b) Quote- Carpenter Decorating \$3,324.00-Snowflake LED Lamps-Templeton St. Christmas Lighting of Street Poles. (J.Nino). Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

11. Adjournment of Meeting.

Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked for a motion of Adjournment of Meeting. Commissioner Olga H Montes made a motion of Adjournment of Meeting. Seconded by Commissioner Mary David. All in favor. Motion passed due to unanimous vote.



Silvestre Garcia, Mayor

JoAnn Nino, City Secretary